iWeb Workshop
by Bridget Booker
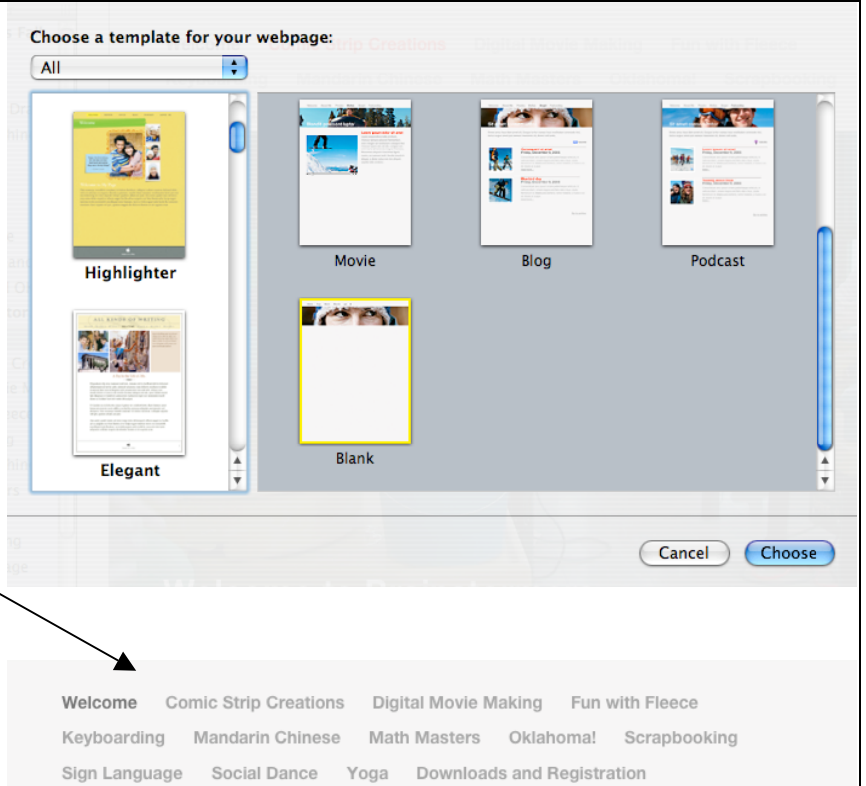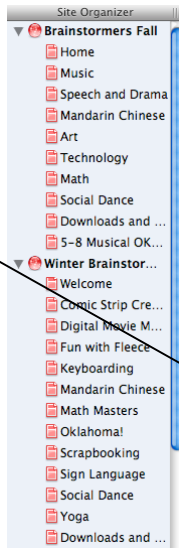
Choose a Template

File/New Site
File/New Page to add pages within a website

Pages can be rearranged later

Name you page when created by double-clicking **Blank** in the Site Organizer
(The page names will appear at the top of each page as a navigation tool)

Graphics, Movie Files, Sound Files can be dragged into templates

Choose a template for your webpage:

All

Highlighter

Movie

Blog

Podcast

Elegant

Blank

Cancel   Choose

Site Organizer

▼ Brainstormers Fall
 Home
 Music
 Speech and Drama
 Mandarin Chinese
 Art
 Technology
 Math
 Social Dance
 Downloads and ...
 5–8 Musical OK...
▼ Winter Brainstor...
 Welcome
 Comic Strip Cre...
 Digital Movie M...
 Fun with Fleece
 Keyboarding
 Mandarin Chinese
 Math Masters
 Oklahoma!
 Scrapbooking
 Sign Language
 Social Dance
 Yoga
 Downloads and ...

Welcome   Comic Strip Creations   Digital Movie Making   Fun with Fleece

Keyboarding   Mandarin Chinese   Math Masters   Oklahoma!   Scrapbooking

Sign Language   Social Dance   Yoga   Downloads and Registration

Rules for naming websites/pages
- ❖ preferably one word, lower case, <u>no punctuation</u>
  - o Mrs Smith would look like Mrs%20Smith as a folder or page on the web

A good example would include a site with your last name and Welcome or Home as the entering page
- ❖ all other pages will be links so it is less of an issue
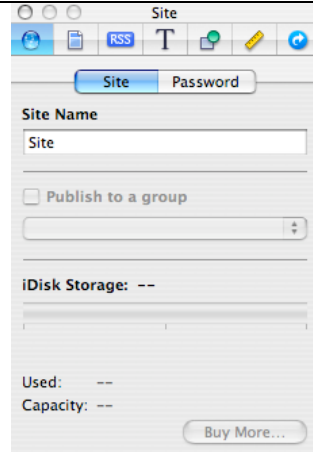- ❖ continue to keep other pages punctuation free
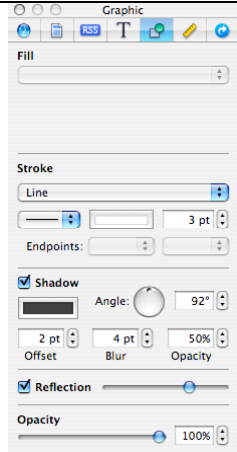
Menu Bar

Text   Shapes   Forward   Backward   Mask   Media   Adjust   Inspector   Colors   Fonts
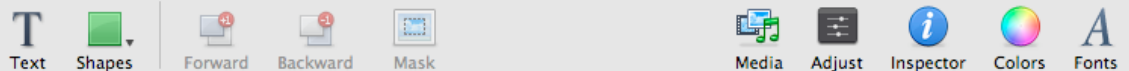
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Site Window

Change name of site here

(discuss password protection)

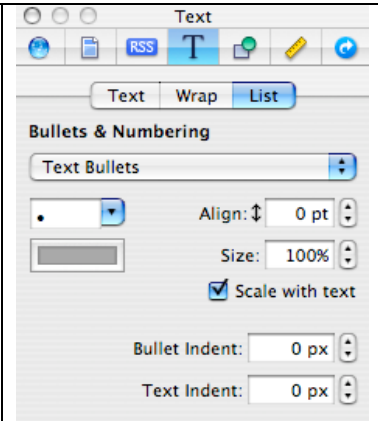### Graphics

❖ Borders
❖ Shadows
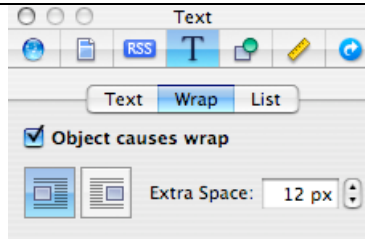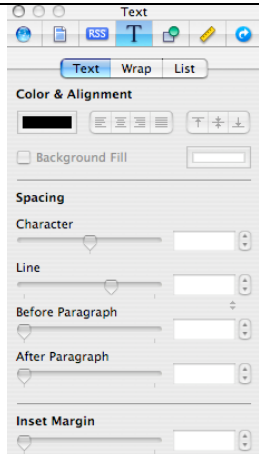❖ Reflections
❖ Opacity

Working with Text

Text
❖ Color
❖ Alignment

Wrap
❖ Wrap Objects

List
❖ Bullets
❖ Numbering

Edit Font
Font/Typeface/Size/Color

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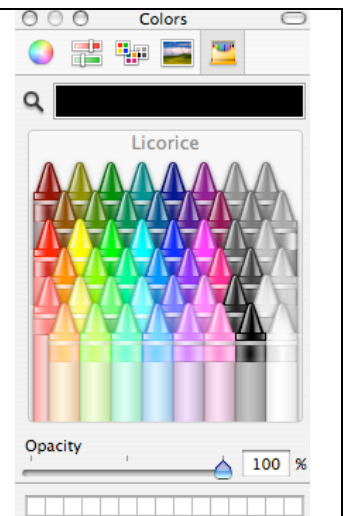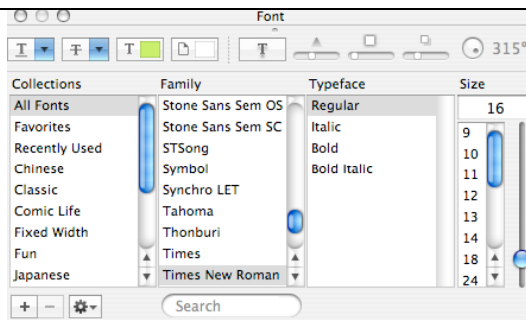
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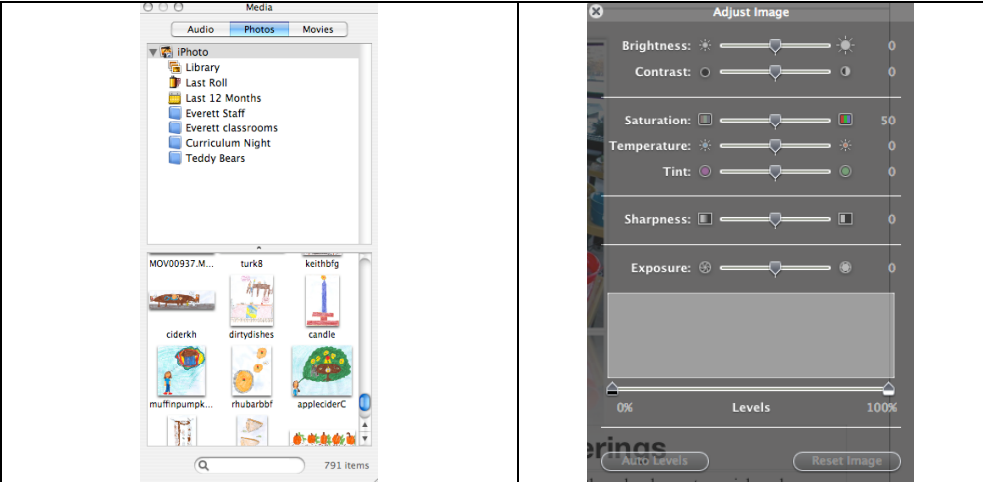|		
Add Images Click on Media and Choose Photos if using iPhoto Drag images in if saved as separate files Click on Adjust to open the adjustment menu Image must be selected		

Add Text Box or Shape *(this does not change text properties)*	
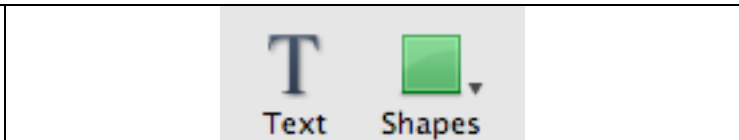
Image Features
  ❖ Move to Front
  ❖ Move to Back
  ❖ Mask Image	

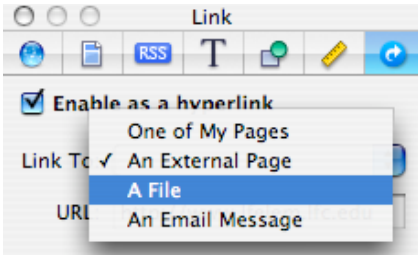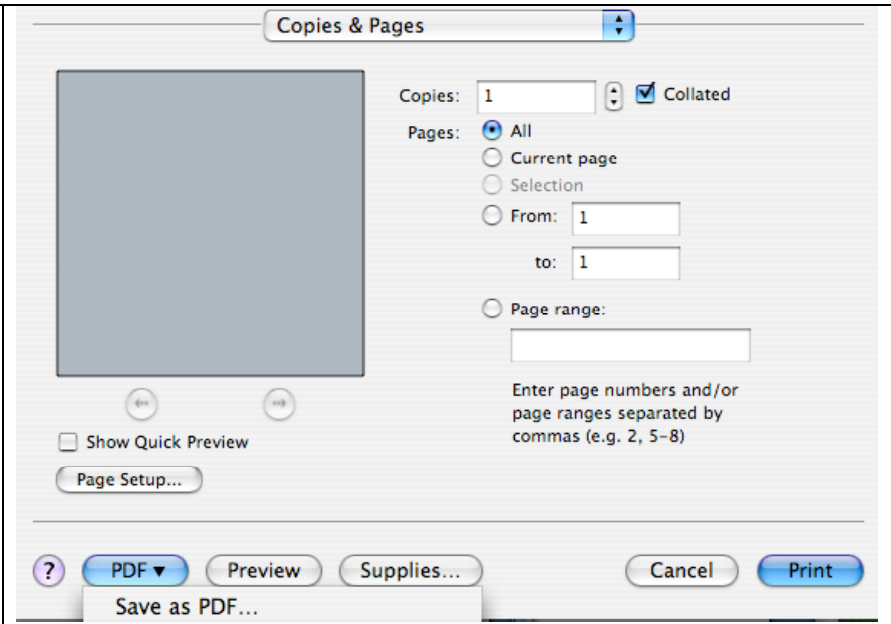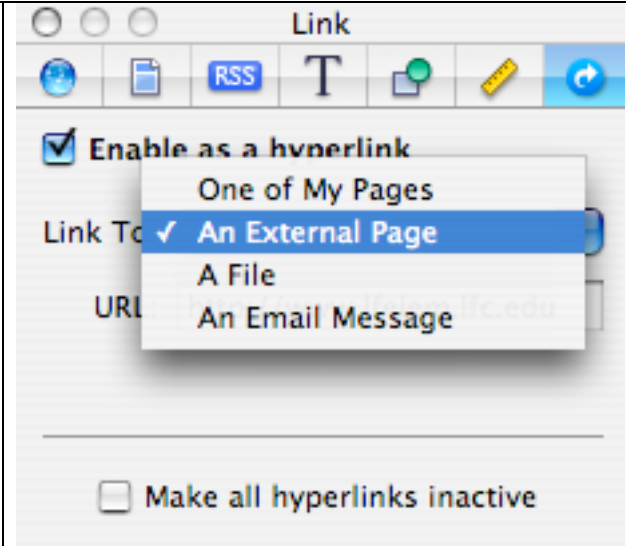|	
Create and Add PDF Files **File/Print** Drop down menu – **Save as PDF** Give document a simple name.pdf *iwebworkshop.pdf* PDF files can be linked in the **Link** menu 	

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Create Links
- ❖ An External Page – copy/paste or enter URL
- ❖ A File – Attach a PDF file
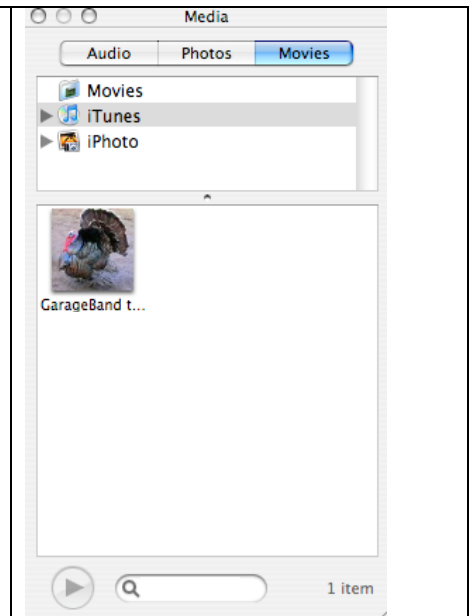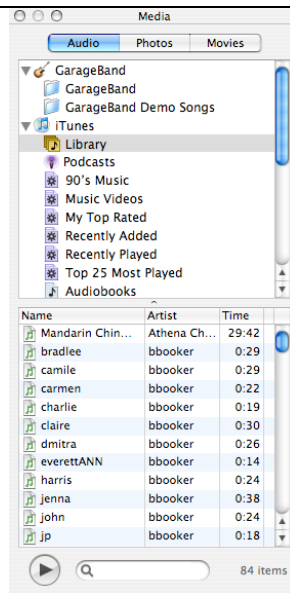- ❖ An Email Message – enter your email information

Add Movies/PowerPoint/PodCast

Audio – Choose files from GarageBand or iTunes

Photos – iPhoto

Movies

File/Publish to MobileMe	Updating Your Site
http://web.mac.com/everettschool/YourName/FirstPage.html	❖ File/Publish to MobileMe ❖ This updates any changes by anyone

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